

## REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD  
MAX D. WALKER ADMINISTRATION BUILDING  
35 MARTIN LUTHER KING, JR. BLVD.  
QUINCY, FLORIDA

February 22, 2011

6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mr. Roger P. Milton, Chairman; Mr. Judge B. Helms; Mr. Charlie D. Frost; Mr. Eric F. Hinson; and Mr. Isaac Simmons. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others.

1. CALL TO ORDER

The meeting was called by the Chairman, Mr. Roger P. Milton; at 6:00 p.m.

2. OPENING PRAYER

The opening prayer was led by Mr. Judge B. Helms.

3. PLEDGE OF ALLEGIANCE

Recited in unison.

4. RECOGNITIONS

The Superintendent and Board recognized the following individuals: 1) Alexia Phillips, Gadsden Elementary Magnet School student, winner of the elementary school division Tropicana Speech Contest; 2) Les Torres, Gadsden Elementary Magnet School student, winner of the middle school division Tropicana Speech Contest; and 3) Mrs. Carolyn Harden, Recipient of Region IV Head Start Leadership Award.

ITEMS FOR CONSENT

Mr. Milton entertained a motion to approve the remaining consent agenda. The motion was made by Mr. Isaac Simmons, seconded by Mr. Judge B. Helms and carried unanimously.

5. REVIEW OF MINUTES

- a. January 18, 2011, 6:00 p.m. – School Board Workshop
- b. January 25, 2011, 4:30 p.m. – School Board Workshop
- c. January 25, 2011, 6:00 p.m. - Regular School Board Meeting

- d. February 8, 2011, 6:00 p.m. – School Board Workshop  
ACTION REQUESTED: The Superintendent recommended approval.
- 6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)
  - b. 2011– 2012 Calendars  
ACTION REQUESTED: The Superintendent recommended approval.
- 7. BUDGET AND FINANCIAL TRANSACTIONS
  - a. Approval of bills and vouchers - See back-up material  
ACTION REQUESTED: The Superintendent recommended approval.
  - b. Budget Amendment Number Seventeen  
Fund Source: 432 Targeted ARRA Stimulus Funds  
Amount: \$.00  
ACTION REQUESTED: The Superintendent recommended approval.
  - c. Budget Amendment Number Eighteen  
Fund Source: 420 (Federal) Funds  
Amount: \$10,297.00  
ACTION REQUESTED: The Superintendent recommended approval.
  - d. Budget Amendment Number Nineteen  
Fund Source: 431 Funds  
Amount: \$.00  
ACTION REQUESTED: The Superintendent recommended approval.
  - e. Budget Amendment Number Twenty  
Fund Source: 435 (Education Jobs) Funds  
Amount: \$4,761.00  
ACTION REQUESTED: The Superintendent recommended approval.
  - f. Crossroad Academy Financial Reports for January, 2011  
Fund Source: N/A  
Amount: N/A  
ACTION REQUESTED: The Superintendent recommended approval.

8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

a. Contracted Services

Fund Source: 21<sup>st</sup> Century  
Amount: \$16,000.00

ACTION REQUESTED: The Superintendent recommended approval.

9. STUDENT MATTERS

a. Student Expulsion – See back-up material

Case #34-1011-0211

ACTION REQUESTED: The Superintendent recommended approval.

b. Student Expulsion – See back-up material

Case #43-1011-0051

ACTION REQUESTED: The Superintendent recommended approval.

c. Student Expulsion – See back-up material

Case #45-1011-0051

ACTION REQUESTED: The Superintendent recommended approval.

d. Student Expulsion – See back-up material

Case #46-1011-0051

ACTION REQUESTED: The Superintendent recommended approval.

e. Student Expulsion – See back-up material

Case #47-1011-0051

ACTION REQUESTED: The Superintendent recommended approval.

f. Student Expulsion – See back-up material

Case #48-1011-0051

ACTION REQUESTED: The Superintendent recommended approval.

g. Student Expulsion – See back-up material

Case #50-1011-0231

ACTION REQUESTED: The Superintendent recommended approval.

- h. Student Expulsion – See back-up material

Case #51-1011-0071

ACTION REQUESTED: The Superintendent recommended approval.

10. EDUCATIONAL ISSUE

- a. Florida School Boards Association Annual Dues for 2011 – 2012

Fund Source: General

Amount: \$14,160.00

ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

Items preceded by an (\*) asterisk were removed from the CONSENT agenda at the beginning of the meeting and discussed during the DISCUSSION portion of the agenda.

- \*6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

- a. Personnel 2010 - 2011

Mr. Helms requested a correction be made to agenda item #6a to change the beginning leave of absence date to January 13, 2011 and ending date to January 28, 2011 for Virginia Stubbs.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation on agenda item #6a with the correction to change the beginning leave of absence date to January 13, 2011 and ending date to January 28, 2011 for Virginia Stubbs. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- \*8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

- b. FOCUS Software Initiative by PAEC

Fund Source: General Fund

Amount: \$29,968.18

Mr. Hinson requested an overview of the FOCUS Software Initiative by PAEC.

Mrs. Wood stated that Board approval was requested for migrating with the other participating PAEC districts to FOCUS software for the human resource, payroll, and finance functions. She stated that the district's participation is solely for the purposes of finance which encompasses human resources and payroll. She stated that FOCUS is the web-based software that is currently being written to the specifications defined by the PAEC Gateway users group.

Following discussion, Mr. Eric F. Hinson made a motion to accept the Superintendent's recommendation to approve agenda item #8b. The motion was seconded by Mr. Judge B. Helms and carried unanimously.

**ACTION REQUESTED:** The Superintendent recommended approval.

c. **GASB 45 OPEB Contract**

Fund Source: General Fund  
Amount: \$10,240.00

Mr. Helms stated that he was concerned about general fund services through PAEC. He asked why the district was not eligible to receive services at a lower price.

Mrs. Wood stated that Board approval is requested for actuarial services for compliance with the Governmental Accounting Standards Board (GASB) Statement No. 45 which requires local governmental employers to include postemployment benefits as part of financial reporting. She stated that this contract would join the other members of PAEC in procuring the services of Gabriel, Roeder, Smith & Company to perform the actuarial calculations necessary to comply with GASB 45 OPEB.

Following discussion, Mr. Judge B. Helms made a motion to accept the Superintendent's recommendation to approve agenda item #8c. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

**ACTION REQUESTED:** The Superintendent recommended approval.

11. **CONSIDERATION, PROPOSAL, AND/OR ADOPTION OF ADMINISTRATIVE RULES AND RELATED MATTERS**

a. **Approval of School Board Policies 2.25 and 4.11 (Student Progression Plan)**

Fund Source: N/A  
Amount: N/A

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #11a. The motion was seconded by Mr. Judge B. Helms and carried unanimously.

**ACTION REQUESTED:** The Superintendent recommended approval.

12. **EDUCATIONAL ITEMS BY THE SUPERINTENDENT**

Mr. James stated that Representative Alan Williams has committed to presenting a check to the Education Foundation. He stated that the FCAT Writing Test would begin on next Tuesday, March 1<sup>st</sup>, and that students are working hard. He stated that he is looking for big things to happen in the district.

13. **SCHOOL BOARD REQUESTS AND CONCERNS**

Mr. Hinson stated that new blinds were needed outside of Havana Elementary School, and the lights needed to be checked in one of the back classrooms. He stated that progress has been made on draining the ditch in front of the school.

In response to Mr. Simmons' concern whether replacements were being made immediately in the classrooms for teachers who had requested a leave of absence, Mr. James responded yes.

Mr. Simmons stated that the district needed to ensure that all math and reading coaches were in the classrooms focusing on students to help prepare them for a great performance on the upcoming tests. He stated that training for principals and teachers needed to be scheduled after FCAT testing.

Mr. Hinson stated that the district needed to seek ways to help fund the Boys & Girls Club because they not receive funding next year. He stated that discussion was needed to discuss the pros and cons for the start of a school day for high school students. He stated that if school is started later, it may increase student attendance.

Mr. Milton stated that it might be beneficial to have dialogue with the County Commissioners to discuss funding for the Boys & Girls Club.

Because of spring break, the Board agreed to change the workshop and regular Board meeting date from Tuesday, March 22<sup>nd</sup> to Tuesday, March 29<sup>th</sup>.

14. The meeting adjourned at 6:35 p.m.